

## Winterton-on-Sea Parish Council Meetings' Action Log for input to May 2024 APCM

Agenda	Meeting		Action	Actioneé	Due Date	Status
	26-07-2023	6	Remove all data following legal processes and scrap the 2 old council laptops. – <i>Updated 24/04/24 - 1 laptop remaining to be scrapped</i>	Cllr. M. Carr	ASAP	Ongoing
	24/01/2024	6	GDPR and other data management Policy Review	Cllr. M Bobby Clerk J. Towne	Next Mtg	Ongoing
	28/02/2024	8	To obtain quotes for Brass plaques for the VH and VH Noticeboard	Cllr. R Henwood	Next Mtg	Ongoing
<b>5.3.1</b>	27/03/2024	3	Overflow drain at the far end of the allotments seems to be blocked.	Cllr. L. McMahon	Next Mtg	Ongoing
<b>5.5.1</b>	27/03/2024	6	Contact Highways again to ask for bigger signs to be installed at Low Road	Cllr. D Clegg	Next Mtg	Ongoing
	27/03/2024	8	Compile Biodiversity Policy	Cllr. E. Punchard	Next Mtg	Ongoing
<b>5.1.2</b>	24/04/2024	1	Preventative Maintenance Plan & status – VH	Cllr. M Bobby and Cllr. J. Smithson	Next Mtg	Ongoing
<b>5.2.1</b>	24/04/2024	2	Changing Rooms Decking Cost <i>Update – Cllr. J. Smithson has arranged for a quote from a Contractor. To be conveyed at the next meeting.</i>	Cllr. J. Smithson	Next Mtg	Ongoing
<b>5.2.2</b>	24/04/2024	3	Preventative Maintenance Plan & status – RG	Cllr. M Bobby and Cllr. J. Smithson	Next Mtg	Ongoing
<b>5.7.2</b>	24/04/2024	4	plan to be compiled with regards to the Southern Valley steps Update – Incl of beach Toilets	Cllr. M. Bobby & Cllr. E. Punchard & Cllr. M. Carr	Next Mtg	Ongoing
<b>7.4.1</b>	24/04/2024	5	Attain costs implicated in the move to a new Gov.uk domain inclusive of porting information from the current platform.	Cllr. M. Carr	Next Mtg	Ongoing
<b>5.3.1</b>	29/05/2024	1	Attain quotes to repair ladies' toilet in Changing Rooms	Cllr. R. Henwood	Next Mtg	Opened

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Agenda	Meeting		Action	Actioneé	Due Date	Status
6.3.1	29/05/2024	2	Grass Cutting – Weed Spraying chase up	Cllr. D. Clegg	Next Mtg	Opened