



WINTERTON-ON-SEA PARISH COUNCIL

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Chairman: Mark Bobby, Vice-Chairman: Liam McMahon

Clerk to the Council: *Jolene Towne*

Responsible Financial Officer: Jolene Towne

NOTICE OF MEETING AND SUMMONS TO ATTEND

Councillors are summoned and the press and the public are invited to attend.
a meeting of Winterton-On-Sea Parish Council to be held.
at the Village Hall at 7.30 pm on Wednesday 26th June 2024.

Date: 21/06/2024

Clerk:

J. Towne

AGENDA

1. Apologies and Quorum determined.

- 1.1 Apologies received.
- 1.2 Quorum determined

2. Declarations of Interest

- 2.1 Councillors should declare any pecuniary or non-pecuniary interest on any agenda item
- 2.2 To consider any dispensation requests received.

3. Minutes of previous Meeting

- 3.1 To approve the minutes of the Council meeting held on Wednesday 29th May 2024.
- 3.2 To approve the minutes of the Council AGAR meeting held on Wednesday 12th June 2024
- 3.3 To review the Action Log from that meeting (*where not included in this agenda*)
- 3.4 Any matters arising from those minutes/actions not covered in this agenda must be tabled for discussion (at the discretion of the Chair).

4. Public Participation and Reports

- 4.1 To receive a report from Great Yarmouth Borough and Norfolk County Councillor James Bensly if present.
- 4.2 To receive a report from Great Yarmouth Borough Councillor Noel Galer if present.
- 4.3 Open forum for members of the public.
- 4.4 Cllrs could briefly present items raised with them by residents but should always encourage members of the public to raise their own issues in this forum

5. Regular Council Business: Reports and updates

5.1 Village Hall

- 5.1.1. Councillor/s Update/s *; including hedge and mesh netting (DC) and Confirm Change of locks and key code. (DC)

5.2 Recreation Ground

- 5.2.1 Councillor/s Update/s *; including Changing Rooms repairs update (JS), Dogs on Recreation Ground (DC)

5.3 Allotments

5.3.1 Councillor/s Update/s *; acknowledge the kind donation of a wildlife camera to Duffles Pond

5.4 Village Maintenance

5.4.1 Councillor/s Update/s *; Road Sweepers Update (DC)

5.5 Traffic Management

5.5.1 Councillor/s Update/s

5.5.2 Low Road Update (DC)

5.6 Green spaces

5.6.1 Grass-cutting update (DC)

5.6.2 Trees on Village Hall Green Request (DC)

6. Committee / Working Group Reports

6.1 Finance Committee: No report.

6.2 Environment Working Group.

6.3 Newsletter

6.3.1 Confirm Schedule has been distributed (JT) and request articles for the next issue (RH)

7. Correspondence, Consultations and Administration

7.1 Cllr J. Bensly - NCC Updates (1)

7.2 Operation Randall Newsletters (2) and other Police newsletters

8. Planning

8.1 To consider consultee response to applications received from Great Yarmouth Borough Council and the Broads Authority.

8.1.1 Applications Received: One from GYBC

8.1.2 Applications Update: *If not shown below, all applications before Apr '24 have been closed.*

Reference	Location	Proposal	Date PC Informed	Received by GYBC	Type	Status
06/23/0532/F	Mill Farm House Hemsby Road NR29 4AE	Proposed installation of 12no. ground based solar panels, storage shed, storage battery and invertor	24-04-24	19-06-23	Full	APPROVED 06/06/24
06/24/0133/HH	The Ocean Tides The Holway NR29 4BS	Application for retrospective planning permission for the refurbishment and external alterations of outbuilding structures within the curtilage of the dwelling: Replacement windows, doors, and front extension	29-05-24	21-02-24	House Holder	Undecided

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		to the Former Lookout building; Installation of alternative materials, roofing materials and repainting of the Chalet building; Construction of new decking areas and verandas to both buildings.				
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- 8.1.3 To consider consultee response to applications received from Great Yarmouth Borough Council and the Broads Authority after publication of the agenda.
- 8.1.4 To receive notification of planning decisions taken by Great Yarmouth Borough Council and the Broads Authority, where applicable
- 8.1.5 Councillor/s Update/s *;

9. Financial Matters

- 9.1 To note receipts to-date for June 2024 – *list attached*.
- 9.2 To agree payments to be made by the end of June 2024 – *list attached*.
- 9.3 Confirm all invoices for hire/rent for June have been issued – DC.
- 9.4 To confirm approval given to book Fire Marshal Course using financial reg 4.5, under budget Line D-Day
- 9.5 To confirm a change of Electricity Tariff for VH (DC)
- 9.6 To confirm approval given to supply additional litter pickers to the Group using financial reg 4.1 (DC)
- 9.7 Confirm the Internal Audit Invoice has been received and scheduled for payment on 28/06/24 (JT)
- 9.8 Consider Fire Risk Assessment Training for approval
- 9.9 To approve Grant to Winterton on Bloom of £600
- 9.10 To approve Payment to Winterton on Sea Church for £1300 from Concurrent Fund for Churchyard.

10. Policies and other Calendar Items

- 10.1 Confirm the General Election is taking place on 4th July 2024 and notices displayed as required (JT)
- 10.2 To confirm the SNAP Meeting taking place at WoS Village Hall on 12th September 2024 at 7 pm (DC/NC)

11. Business for Future Meeting

- 11.1 The date of the next meeting is set for Wednesday 31st July 2024 at 7.30 pm in the Village Hall.
- 11.2 Councillors to consider yearly action plan, roles, and responsibilities

In accordance with the Public Bodies (administration to meetings) Act 1960, the meeting will RESOLVE to exclude the press and public during the following items due to their confidential nature.

None applicable