



WINTERTON-ON-SEA PARISH COUNCIL

Tel: 07918 978921. Email: clerkwinterton@gmail.com
Chairman: Mark Bobby, Vice-Chairman: Liam McMahon
Clerk to the Council: *Jolene Towne*
Responsible Financial Officer: Jolene Towne

NOTICE OF MEETING AND SUMMONS TO ATTEND

Councillors are summoned and the press and the public are invited to attend.
a meeting of Winterton-On-Sea Parish Council to be held.
at the Village Hall at 7.30 pm on Wednesday 25th September 2024

Date: 19/09/2024

Clerk:

J. Towne

AGENDA

1. Apologies and Quorum determined.

- 1.1 Apologies received.
- 1.2 Quorum determined

2. Declarations of Interest

- 2.1 Councillors should declare any pecuniary or non-pecuniary interest on any agenda item
- 2.2 To consider any dispensation requests received.

3. Minutes of previous Meeting

- 3.1 To approve the minutes of the Council meeting held on Wednesday 31st July 2024.
- 3.2 To review the Action Log from that meeting (*where not included in this agenda*)
- 3.3 Any matters arising from those minutes/actions not covered in this agenda, must be tabled for discussion (at the discretion of the Chair).

4. Public Participation and Reports

- 4.1 To receive a report from Great Yarmouth Borough and Norfolk County Councillor James Bensly if present.
- 4.2 To receive a report from Great Yarmouth Borough Councillor Noel Galer if present.
- 4.3 Open forum for members of the public.
- 4.4 Cllrs could briefly present items raised with them by residents but should always encourage members of the public to raise their own issues in this forum

5. Regular Council Business: Reports and updates

5.1 Village Hall

- 5.1.1 Councillor/s Update/s *;
- 5.1.2 Preventative Maintenance Plan & status
Confirm Vaccinations Booking at Village Hall - Monday 7th October 9am-1pm, and Friday 11th October 9am-2pm.
- 5.1.3
- 5.1.4 Consider requirement to replace Village Hall Sheds Gutters

5.2 Recreation Ground

- 5.2.1 Councillor/s Update/s *; including Changing Rooms repairs update – MB/JS
- 5.2.2 Preventative Maintenance Plan status
- 5.2.3 Update on Recreation Ground Car Park Potholes – MB
- 5.2.4 Discuss action to take on overhanging tree onto Changing Room Roof.

5.3 Allotments

5.3.1 Councillor/s Update/s *;

5.4 Village Maintenance

5.4.1 Councillor/s Update/s *; including SAM Sign Repair and the H & S implications to Councillors changing the batteries- LM

5.4.2 Consider how to proceed with regards to the wall along the back of the VH. NC

5.5 Traffic Management

5.5.1 Councillor/s Update/s *;

5.5.2 Plan status.

5.6 Green spaces

5.6.1 Councillor/s Update/s *; to include Children's Playground.

5.7 Maritime/Beach matters

5.7.1 Councillor/s Update/s *; to include WoS Valley steps update.

5.7.2 Meeting request received from CPE to discuss Winterton adaptation. To confirm dates for meeting and update information conveyed.

6. Committee / Working Group Reports

6.1 Finance Committee: No Report

6.2 Environment Working Group: EP to present

6.2 Confirm Evaluation submitted to Aviva (Bioblitz) EP

6.3 Newsletter

6.3.1 Clarify who is arranging distribution

7. Correspondence, Consultations and Administration

7.1 Cllr J. Bensly - NCC Updates (3)

7.2 Operation Randall Newsletters (2) and other Police newsletters

7.3 Correspondence received for council consideration.

7.3.1 Confirm the completion of the Limited Assurance Review for the year ended 31/03/24 has been received.

8. Projects, Proposals and Events

8.1 Confirm Christmas Fayre Date, Time, and Location

9. Planning

9.1 To consider consultee response to applications received from Great Yarmouth Borough Council and the Broads Authority.

9.1.1 Applications Received: NONE

9.1.2 Applications Update: *If not shown below, all applications before Feb '24 have been closed.*

Winterton-on-sea Parish Council Meeting Agenda, 31st July 2024

Reference	Location	Proposal	Date PC Informed	Received by GYBC	Type	Status
06/24/0541/CD	17 Long Beach Estate Winterton-on-sea NR29 4JD	Discharge of Condition 4 of pp 06/21/0687/F (Demolition of existing dwelling and construction of a new bungalow) - Submission of a Phase 1 Contamination Report	28-06-24	28-06-24	Discharge Conditions	Undecided
06/24/0540/CD	17 Long Beach Estate Winterton-on-sea NR29 4JD	Discharge of Condition 3 of pp 06/21/0687/F (Demolition of dwelling and construction of new bungalow) - Submission of pre-demolition Asbestos Survey	18-09-24	28-06-24	Discharge Conditions	Undecided

- 9.1.3 To consider consultee response to applications received from Great Yarmouth Borough Council and the Broads Authority after publication of the agenda.
- 9.1.4 To receive notification of planning decisions taken by Great Yarmouth Borough Council and the Broads Authority, where applicable
- 9.1.5 Councillor/s Update/s *;

10. Financial Matters

- 10.1 To note receipts to-date for September 2024 – *list attached*.
- 10.2 To agree payments to be made by the end of September 2024 – *list attached*.
- 10.3 Confirm all invoices for hire/rent for August and September have been issued – JT
- 10.4 To approve quote to replace hub and fixtures on the Proludic Hip Hock Rocker
- 10.5 To approve quote for additional signs in Rec Ground Car Park
- 10.6 To approve request to obtain quote for missing WoS Sign (Hemsby Rd) in preparation for any potential requirement
- 10.7 As proposed at Finance Meeting 12/09/24, as per LGA 1972 s145, covering the required legislation, approve the final D-Day event invoice payments to the member of the public who assisted with the event.
- 10.8 As recommended at the Finance Meeting 12/09/24, approve costs for actions to be taken regarding the Parish Council’s historic IT equipment.
- 10.9 To consider approval to purchase the Villages Christmas Tree this year.
- 10.10 As recommended at the Finance Meeting 12/09/24, to approve request for replacement cooker and fridge for Village Hall
- 10.11 To acknowledge payment of Invoice to PFK Littlejohn for the Limited Assurance Review as per their Terms

11. Policies and other Calendar Items

- 11.1 To review, approve and adopt the Health and Safety Policy for this parish council;

12. **Business for Future Meeting**

- 12.1 The date of the next meeting is set for Wednesday 30th October 2024 at 7.30 pm in the Village Hall.

In accordance with the Public Bodies (administration to meetings) Act 1960, the meeting will RESOLVE to exclude the press and public during the following items due to their confidential nature.

13. Discuss any received quotes for the Changing Rooms Roof and select preferred contractor.
14. Co-Option to Parish Councils Vacancy – To consider applications received.